



**Jericho Underhill Park District**

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## Jericho Underhill Park District MEETING MINUTES

Jericho Underhill Park District---Minutes: February 05, 2025.

Present: Livy Strong, Dave Williamson, Paula VanDeventer, Kim Spaulding Bruce Blokland, Donna Pratt

Absent:

Public Present: Chris Greenwood

Meeting called to order by Livy Strong, at 7pm.

1. Public Comment: none

2. Review of Draft 12/18/24 Minutes

Paula suggested we amend the notes associated to the proposed 5/17 Dog celebration day to indicate that the board has not come to any conclusion relating to the proposed day's activities and further board discussion is pending.

**Motion:** Kim moved to make the corrections to 12/18/24 minutes and approve; Dave seconded. motion passed unanimously.

**Motion:** Dave moved to accept 01/15/25 Minutes, Livy seconded. Minutes approved.

3. Financial Report: Donna

(Accrual Basis Wednesday, February 5, 2025 03:15 PM GMT-05:00)

### Current Assets

#### Bank Accounts

31 NEFCU - JUPD Power	\$101,152.11
33 UB - JUPD Muni checking	\$23,672.68
Total Bank Accounts	\$124,824.79
<b>TOTAL ASSETS</b>	<b>\$124,824.79</b>

### Total Liabilities

30000 Opening Balance Equity	\$0.00
32000 Unrestricted Net Assets	\$25,348.65
34000 Capital Projects	
34001 Cash	\$30,401.98
34002 Bridge Reconstruction	\$35,407.00
34003 Trails	\$30,000.00
34005 JUPD 2020	\$4,191.00
34007 Parking & Drive	\$0.00
Total 34000 Capital Projects	\$99,999.98
Net Revenue	\$-523.84
Total Equity	\$124,824.79
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$124,824.79</b>

Donna reports that the current year Capital Improvement Plan (CIP) overall is running 6.5k over estimate.

FY25 CIP Projects:

- Fieldstone East Trail work & grant application: The final application was submitted on 1/31/2025. Grant awards will be communicated in March. However, there is a pause on all federal grants.

- The wetland mapping associated with Fieldstone East was estimated to cost \$500 but ended up costing \$4.2k. The trail work will require a permit and will need to be filed during the grant award process and before a grant award can be made.

-Reflection & Garden: In CIP plan and funded.

- Bridge (end of life/catastrophic damage) : Bridge reserve at this time is \$35K with approved 30K to be deposited by the end of FY26. Current CIP 5-yr plan is to reserve 30K annually.

- Ash Tree Removal: There are no funds allocated / available for this project in FY25 or FY26. Estimated cost to be \$50K-80K.

- Web development: currently funded for \$3k in FY26 for a platform upgrade only.

**Motion:** Paula moved to accept the Financial Report, Dave seconded. Approved.

#### 4. Park Maintenance:

-People Counter: Paula reported that she installed and successfully tested a new People Counter at the Off Leash Area. Demonstrated to the board the digital aspects of viewing and retrieving data. We have two additional People Counters that can now be deployed.

-Mowing Bid: Livy is adjusting the bid, adding brush hogging north of the OL trail (compensating for extending the riparian zone along the river), and weed whacking up the Secondary Connector trail. Dave will be the lead on this bid project.

#### 5. Park Projects:

-Ash tree EAB project:

**Motion:** by Livy, seconded by Kim: Hire Don Tobi, Tree Warden for the town of Jericho, to paint/mark the approximately 350 ash trees that his UVM interns identified in the summer of 2024 as being in close proximity to the MRP trails. Ask Don Tobi to utilize a unique paint/mark to distinguish the approximately 30 ash trees that, per his inventory, are already dead. Not to exceed \$1500. Motion approved by board.

-Reflective Garden: Dave continuing to work on design and layout and location.

-25<sup>th</sup> Anniversary Celebration: No update

-Fieldstone East Grant: Donna has submitted the grant application and recommends we hire someone to prepare the needed Wetlands Permit. Will contact Arrowhead Engineering John Hayden to discuss.

-Interpretive Signage: No update

-Riparian Buffer: Livy to meet with 7 UVM students at 3pm on Wednesday, 02/12/25 to walk the river banks, north and south, in a step towards understanding the river's dynamics and to work toward solutions to combat riparian zone erosion.

-Facilities Use Permit, Rental Policy and related docs: Donna has updated and shared with the board. Latest round of edits have been reviewed.

**Motion** by Kim and seconded by Dave to approve the docs, when latest edits are included, and post. Approved.

-New park phone number: Paula reports most web pages and policy docs have been updated. Next will be updating park signage.

-Bridge work: No update

-Summer Bands: 5 bands booked. Some discussion ensued relating to possibly Sunday rain dates. No definite conclusions reached.

#### 6. Operational Activities:

-Donna, Paula and Livy are meeting this Wednesday to go over the reservation procedures. Paula has agreed to take that on.

-Farmers Market will expand dates: Begin 04/26/25 and end 10/09/25.

-CCSS: Dave discussing logistics and dates with Emmet

#### 7. Other Business: None

Motion to adjourn by Bruce, seconded by Livy. Approved unanimously at approximately 9:20pm

Respectfully submitted,  
Bruce Blokland

#### **Meeting Recordings**

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYIy9pgrzYdM8mzi>