



Jericho Underhill Park District

P. O. Box 164 Underhill, VT 05489

802-899-2693

www.millsriversidepark.org

JUPDistrict@gmail.com

Jericho Underhill Park District
MEETING MINUTES—06/05/24

Board members present: Livy Strong, Chris Tardie, Dave Williamson, Bruce Blokland, Kim Spaulding, Paula vanDeventer

Board members absent: Donna Pratt

Guests present:

1. Livy called the meeting to order at 7:02 p.m.
2. **Public comment.** No public comment
3. **Review of minutes.** **Motion** by Livy to accept the Minutes for the 05/15/24 meeting; seconded by Dave; approved unanimously. **Motion** by Dave to accept the Minutes for the 5/1/24 meeting; seconded by Chris; approved unanimously. Discussed how to record and store any bids submitted in the future; and to publish the winning bidder's bid in the minutes for public record.
4. **Financial Report.** No report this meeting
5. **Park Management.**
 - A. Pavilion electricity: It was reported to Livy that the electricity at the pavilion was not working. Dave investigated and determined that the electrical outlets were working properly.
 - B. Parking lot: Terrain Tek is ready to start work next week. Install the dry well cover, install 6 x6 PT posts around the dry well, set the 6 x 6 PT posts to the north of the parking lot, and rebuild/regrade the entry road from rte. 15 to the parking lot. Motion by Chris to approve up to \$4500. For Terrain Tek to do the driveway repair. Seconded by Kim, approved unanimously.
 - C. Downed trees: Bruce contacted Gingko Tree Service to cut up one downed tree on the Upper Connector trail, and one leaning tree on the lower Fieldstone West trail. Motion by Dave to pay Gingko up to \$400. Seconded by Chris, passed unanimously. Work to be done approximately mid-June.

- D. Bridge maintenance: It has been recommended that we do a cement patch to the abutment now that the water level has dropped. Chris will do this.
- E. Settlement pond drainage: Livy reports that the settlement piping seems to be draining into the main pond, and the main pond draining into the Browns River. We should make an effort to clear debris from the inlets/outlets to improve the flow.
- F. Dog signage: Chris is still working on the sign content and Paula is assisting. Hoping to have it ready to review with the two Animal Control Officers before the 6/19 board meeting.
- G. Portotoilets: P & P Septic will no longer supply additional rolls of toilet paper in the portotoilets. They report that whole rolls of TP are tossed into the toilets and plug up the process of cleaning out the toilets. We have the portotoilets services 2x eatech week and should monitor the portotoilets for TP usage.
- H. Mowing: Livy to remind Mike Stromme that weed whacking around the picnic tables and the front field stakes is supposed to be done with each mowing.
- I. Concert: job assignments for the 5 concerts have been worked out.

Date	Band	Opening	Donations	Closing
7/3	Shellhouse	Livy	Bruce	Chris
7/10	Sugar in the Pan	Bruce	Kim	Dave
7/17	Smokey Newfield	Livy	Paula	Bruce
7/24	Mama Tried	Bruce	Dave	Chris
7/31	Buck Hollers	Livy	Paula	Kim
- J. Farmers Market: A sign “No Climbing” on the stone walls/flower beds has been put up. Livy to talk to Elizabeth King about the damage being done to the beds.
- K. Traffic directional signage: Dave has ordered “One Way” signage and “Arrow” signage to improve traffic flow into and out of the park. Will set up once he has the posts.
- L. Zoom: Paula will take responsibility for managing the Zoom recordings.
- M. Plant watering: Paula will help out with the watering.
- N. Trails: Bruce reported that Rabbit Tracks Trail Works has completed the work on Fieldstone West, and has removed his equipment from the park. There is left over Geo-grid, rough stone, and fine stone aggregate; as well as two 6 foot sections of culvert. The leftover materials can be used to improve approximately 60’ of the Fieldstone East trail, which has two identified problem sections. Rabbit Tracks’ cost estimate is approximately \$8000. For further discussion.

Adjournment. At 8:30pm, Dave moved to adjourn and Kim seconded. Approved unanimously..

Respectfully submitted,
Bruce Blokland