



MILLS RIVERSIDE PARK

Jericho Underhill Park District

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**Jericho Underhill Park District
MEETING MINUTES—11/20/24**

Board members present: Livy Strong, Bruce Blokland, Paula vanDeventer, Dave Williamson
Kim Spaulding, Donna Pratt

Board members absent: none (Chris Tardie resigned effective 11/20/24)

Guests present: none

1. Livy called the meeting to order at 7:00 p.m.
2. **Public comment.** This segment of the board meeting was the warned Public Hearing on the proposed 2025 budget. With no public present, the board went directly to the business meeting.
3. **Review of minutes.**
Motion by Dave to accept the 11/06/24 minutes as presented; seconded by Kim. Passed unanimously.
4. **Financial Report.**
No Financial report made.
5. **Park Management.**
Pavilion Repairs: Dave suggests we postpone discussion until spring of 2025. We need to find a contractor. Dave to seek pricing on renting a lift to access the roof and eaves.
Fall Cleanup: Fieldstone East and Fieldstone West trails have had culverts cleared. South Hill trails culverts will be cleared in the spring of 2025.
People Counters: Bruce will open the newly received people counters and determine best way to mount. Plan is to locate one at the main bridge and one at the start of off-leash area this fall.
6. **Park Projects.**
25th Anniversary Project – No update
Park Phone Number: Paula reports we have an 899-xxxx number and more research is needed to determine how to activate.

Trails: Bruce to submit a draft of our intended repairs to Fieldstone East to Tina Heath to see if we can determine whether Wetland Delineation is required.

Donna completing Phase 1 of the RTP grant application and filing Friday 11/21/24.

Riparian Buffer: Dave reports planning to extend the unmown area out at least 10 feet from current snow fencing to regain the 50 foot buffer next to the Browns River. Board suggests that we remove most of the snow fencing and relocate it along the new buffer and upgrading some of the snow fencing that has deteriorated and weakened. Paula volunteered a motorized post hole digger. Mike Strome to brushhog a corresponding amount of area on the south side of the off lease trail to make up for the lost area along the river. Dave to pick up Chris' task of sourcing and purchasing saplings and small trees for the buffer.

Website Development Phase II: no update

Trail Map: no update. Livy has reached out to the artist that created the original park maps.

Dog Policy: Donna suggests we revisit our policy. Livy will talk to the Selectboards and the AOCs to request we continue the current process.

Vendor Policy: no update. Donna to review final draft at 12/18 meeting.

Website Communications Updates: Board discussed possibility of coordinating our park updates with the park's FaceBook updates to eliminate some duplication of effort.

Private Insurance for Main Bridge: Paula is looking for insurers to see if it is cost-effective.

7. Other Business.

Livy is responsible to issue the Annual Meeting warnings for our January 15th meeting.

Paula is assisting members having trouble accessing the Document Repository in Trello.

Paula is creating a Trello board to house a checklist to follow as a board member leaves the board.

Paula will oversee holiday decorations at the park this season.

Bruce suggests we update and repost our ebike policy to clearly reflect the specific restrictions against motorized vehicle use in the park, as outlined in our Conservation Easement document.

Bruce to locate and install the X-C skiing signage.

8. **Adjournment.** Motion to adjourn made by Livy and seconded by Donna. Meeting adjourned at 8:13pm.

Respectfully submitted,
Bruce Blokland

Meeting Recordings

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYly9pgrzYdM8mzi>