



**Jericho Underhill Park District**

**P. O. Box 164 Underhill, VT 05489**

**802-899-2693**

[www.millsriversidepark.org](http://www.millsriversidepark.org)

[JUPDistrict@gmail.com](mailto:JUPDistrict@gmail.com)

Jericho Underhill Park District  
MEETING MINUTES—08/21/24

Board members present: Livy Strong, Bruce Blokland, Chris Tardie  
Paula vanDeventer, Donna Pratt

Board members absent: Dave Williamson, Kim Spaulding

Guests present: none

1. Livy called the meeting to order at 7:02 p.m.
2. **Public comment.** No public comment. Chris suggested that Zoom attendees “join” and be identified for meeting notes (full name, town of residence). Also suggested that we consider limiting per person public comments to “x” minutes (yet to be defined)
3. **Review of minutes.** **Motion** by Chris to accept the Minutes for the 08/07/24 meeting; seconded by Paula, approved unanimously.
4. **Financial Report.** Donna shared a list of invoices due to be paid and requested the board approve payment of these invoices. All invoices approved to pay. Donna reviewed FY 25 projected budget and recommended some reallocations as some line item spending in 2024 had changed. Playing fields turf maintenance allocation remains undetermined; settlement pond repairs have a high priority; Pavilion culvert replacement will also need to be done this season. Water is pooling behind the pavilion. Damaged main connector trail is also high priority and cost to repair is pending September evaluation.

**Motion** by Chris: a) reallocate \$10,000 from line item 10002 to be used for settlement pond and pavilion culvert repairs; b) reallocate \$10,000 from line item 10002 to be used for emergency repairs to main connector trail. Seconded by Donna; approved unanimously.

**Motion** by Livy: a) to expend \$3500. to hire Chris Wells to repair the drainage at the settlement pond. b) to expend \$4000. to hire Chris Wells to replace the pavilion culvert. Seconded by Chris and approved unanimously.

**Motion** by Bruce: to expend not more than \$5000. to repair severe erosion to main connector trail. Seconded by Paula and approved unanimously.

**Motion** by Bruce: hire Ginkgo Tree Service to clear all downed trees on the playing fields (north side). Not to exceed \$1000. Seconded by Livy and approved unanimously.

5. **Park Management.**

- A. Livy to update and freshen the text on MRP website.
- B. No dog incidents reported at MRP. No communication from the two town's ACOs. Chris suggested we consider using Google to facilitate dog incident reports and to conduct surveys
- C. Vendor Policy: Donna has submitted next draft for further discussion and edits.
- D. **Motion** by Chris: to retain Zoom meeting recordings for 30 days and to embed a hyperlink in the minutes on the website to direct people to the recorded meetings. Seconded by Bruce and approved unanimously.
- F. Bruce to look at the bridge abutments and decking under-structure, review engineer's recommendations and find a local carpenter/handyman to assist in determining the best course of action to repair damage to abutments.

**6. Other Business**

Events: MMU XC meets. Dave is contacting MMU to discuss limiting the number of schools attending the meets in order to alleviate traffic and parking problems.

Soccer programs to begin September 2

Harvest Market will run the weekend of September 28/29.

**Adjournment.** At approximately 9:10pm, Bruce moved to adjourn and Livy seconded. Approved unanimously.

Respectfully submitted,  
Bruce Blokland

**Meeting Recordings**

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

Link to meeting recordings