



Jericho Underhill Park District

P. O. Box 164 Underhill, VT 05489

802-899-2693

www.millsriversidepark.org

JUPDistrict@gmail.com

Jericho Underhill Park District
MEETING MINUTES—08/07/24

Board members present: Livy Strong, Dave Williamson, Bruce Blokland, Kim Spaulding,
Paula vanDeventer, Donna Pratt

Board members absent: Chris Tardie,

Guests present: none

1. Livy called the meeting to order at 7:04 p.m.
2. **Public comment.** No public comment
3. **Review of minutes.** **Motion** by Dave to accept the Minutes for the 06/19/24 meeting;
seconded by Kim; approved unanimously.
4. **Financial Report.** FY 23 ended up \$1400 under budget. No reimbursement yet from RPT grant for FS West trail project. Still in process. Donna suggests we utilize a common shared folder to house all JUPD contracts, to list board contact by contract, to get board contact to authorize invoice payments to vendors. Dave to talk to Lance Fournier to determine what will be a realistic long-range annual cost to maintain our playing fields. Next meeting plan to discuss/approve FY24 budget adjustments. Next meeting plan to discuss FY25 budget, review budgeted expenses, re-allocate as needed and as emergencies emerge.
5. **Park Management.**
 - A. Paula demonstrated the Trello Project Management application which will facilitate tracking our many park projects, assigning responsibilities, logging project activities, closing out completed projects.
 - B. No dog incidents reported at MRP.
 - C. Meetings are now being video and audio recorded via Zoom, and Donna will post to MRP website for public access.
 - D. Vendor Policy had been reviewed through several drafts in the spring. Donna will locate our most recent draft. The board will review at next meeting.

- E. The main Connector Trail is being heavily eroded with each rainfall. Bruce provided a recent photo. Bruce will contact Greg Fatigate and ask that he evaluate and recommend best way to divert water away from the trail and eliminate further erosion.
- E. Settlement pond exit culvert is failing, and causes water to pool behind the pavilion, and possibly the water line to the main pond is clogged as well. Livy to contact Chris Wells to see if he can quote a price on repositioning and improving the functionality of the pond culvert and replacing the metal culvert east of the pavilion.
- F. Bruce to look at the bridge abutments, review engineer's recommendations and determine course of action to repair damage to abutments.

6. Other Business

- J. Farmers Market parking had an overflow problem recently due to pick-up soccer game.
- K. Summer concerts have finished for the season. Several rainouts caused cancellations.
- L. Fall Cross Country racing events. We had a parking problem last fall when five schools were competing. Dave to contact high school organizers and inform them of our desire to restrict the racing events to a maximum of three teams (which includes host school). The board will also create a policy relating to this.

Adjournment. At 8:50pm, Dave moved to adjourn and Kim seconded. Approved unanimously.

Respectfully submitted,
Bruce Blokland

Meeting Recordings

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

[Link to meeting recordings](#)