



Jericho Underhill Park District

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Jericho Underhill Park District  
MEETING MINUTES—12/04/24 DRAFT

Board members present: Livy Strong, Bruce Blokland, Paula vanDeventer, Dave Williamson  
Kim Spaulding,

Board members absent: Donna Pratt

Guests present: none

1. Livy called the meeting to order at 7:00 p.m.

2. **Public comment.** None

3. **Review of minutes.**

**Motion** by Dave to accept the 11/20/24 minutes as presented; seconded by Kim. Passed unanimously.

4. **Financial Report.** No Financial report made.

5. **Park Management.**

**Bridge Repairs:** Bruce has received a cost estimate of \$10,482 from Bergeron Design/Build. Bridge Deck: \$5730 Concrete Abutment: \$2210 Misc./ Mobilization/ Clean up, etc. \$1175 Bruce has questions for Josiah Bergeron and will review the estimate and report back to the board.

**People Counters:** Bruce replaced batteries and reinstalled PCs at the bridge. Appears to be working. Will continue to monitor. New electronic counters have been received and are being reviewed to determine if they will be will be deployed at the off leash area.

**Pavilion Repairs:** Dave has a cost estimate of \$2842. from Apex Painting, Hank Farrell. Scope of repairs entail replacing damaged/missing asphalt shingling front and back; removing and replacing rotted siding; painting/staining the cupola and eaves. Dave thinks that the Lions Club can stain the lower posts and beams inside the pavilion.

**Motion** by Dave, seconded by Livy to proceed with Apex Painting on this repair in the spring. Passed unanimously.

**Broken Fence Post:** Dave has done a temporary repair; permanent fix will be done in the spring.

## **6. Park Projects.**

### 25th Anniversary Project:

Dave has no new updates.

### Interpretive Signage:

Livy is working on cost estimates.

### Park Phone Number:

Paula to research the options for Google Enterprise vs Google Voice and take into consideration our Storage needs. We are using about 2.7 GB of our 15 GB of free storage. Paula will continue to research this in December. Activation/setup will cost \$20.

### Bridge-Long-term Planning:

Paula is working on insurance for the bridge.

### Fieldstone East Trail Repairs:

Bruce has submitted a draft of our intended repairs to Fieldstone East to Tina Heath to see if we can determine whether Wetland Delineation is required.

Tina emailed back: "To assist in my review, can you sketch on the map where the work is to be done within Class II wetland and buffer zone? And in the word doc provided, please call out only the locations where work is proposed in wetland or buffer zone, and provide the Wetland ID so that I can cross reference to the delineation map." Bruce will get that over to Tina this week.

### Riparian Buffer:

Dave has installed grade stakes giving us approximately 50 feet of buffer from the river.

Livy is communicating with Mike Strome on the mowing and brush hogging changes to be implemented. Dave will communicate with Chris Tardie to identify sources for trees for the buffer.

### Website Development Phase II:

Still waiting on Ecopixel to complete their upgrade to TYPO3 V12. no update. Review again in January.

### Trail Map:

no update. Livy has reached out to the artist that created the original park maps with no response back yet.

### Dog Policy:

Paula added an item to the checklist that we need to decide whether/how to migrate the Dog Incident reporting form from Chris's personal Google account to our JUPDPM google account, or if we need to recreate the Form. Either way we may need to order new QR code tags.

### Website Communications and Information Updates:

Paula listed our 2025 Meeting Schedule in Trello and will schedule the Zoom meetings for 2025 and also add the meetings to the Website. Paula has been removing very old board meeting minutes from the website. Also looking for members' updates to post to the website, i.e. riparian buffer work in progress, trail repairs updates...

## **7. Other Business.**

### The public warnings:

for our January 15<sup>th</sup> Annual Meeting have been placed around our towns' common gathering sites and also posted on social media.

### Holiday Decorations:

Paula, Livy and Donna are working on holiday decorations at the park this season.

EBike Policy update:

After board discussion and edits, Bruce is submitting an updated EBike policy to Paula to re-post to our website. Ebikes are prohibited by our Conservation Easement agreement.

X-C skiing signage:

not done yet.

Board Meeting cancelled:

January 1<sup>st</sup>, New Years' Day, is a scheduled meeting date and the board agreed to not meet on that evening. Livy to post notices to the public.

Memorial Park Bench:

An inquiry was made to Livy about building and installing a bench in the park in memory of a loved one. Bench would need to comply with the park's memorial policy. Dave has agreed to price out the cost of materials and labor for the bench.

8. **Adjournment.** Motion to adjourn made by Livy and seconded by Dave. Meeting adjourned at 8:30pm.

Respectfully submitted,  
Bruce Blokland

**Meeting Recordings**

Use the link below to access meeting recordings.

Note: Recordings are posted once minutes have been approved and are available for 30 days.

<https://drive.google.com/drive/folders/1VDckTyvioosbWqEacYly9pgrzYdM8mzi>