



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

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Jericho Underhill Park District
MINUTES
4/19/23

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding, Chris Tardie & Dave Williamson

Board members absent: Livy Strong

Guests:

1. Dave called the meeting to order at 7:00 p.m.
2. Public comment: No public comment
3. Review of minutes
 - A. Minutes were reviewed. Kim moved to approve the 4/5/23 minutes. Chris seconded. Motion approved unanimously
4. Financial Report
 - A. Donna presented the financial report. She highlighted the difficulty getting invoices for lawn care
 - B. Current accounts:

JUPD Muni Checking	\$28,047.57
JUPD Power	\$130,651.27
 - C. Jim moved to accept the financial report. Chris seconded. Motion approved unanimously.
5. Park Management
 - A. We received only one lawn care bid. Jim moved to accept the lawn care bid from Natural Lawn of America submitted by Lance Fournier for a sum not to exceed \$19,900 for aeration and over-seeding. Donna seconded. Motion approved. Dave will follow up with Lance.
 - B. Port-o-lets staked by Dave to combat vandalism

- C. Chris had no update on the people counter
 - D. Green Up Day
 - (1) Dave, Livy, Bruce and Kim will attend to help supervise
 - (2) Potential tasks include plant flower pots, litter pick up, dog holes fill in, washing signs and tables, spring garden pickup and planting
 - (3) Jim moved to authorize Donna to spend up to \$600 for plants and soil. Kim seconded. Motion approved
 - E. MMU Day of Service
 - (1) JUPD will accept the MMU offer of student assistance. Potential tasks include paint bridge fence and fence posts, litter patrol
 - F. Donna moved to purchase a Timber Home LLC Classic Trailhead Kiosk for up to \$4,100. Bruce seconded. Motion approved
6. Events
- A. Youth soccer set up will be starting next week. Play will not start until May 1
 - B. Dave moved that athletic field areas not be open for use or events until May 1. Jim seconded. Motion approved
7. Other business
- A. Jim reported on his conversations with VLCT regarding insurance recommendations for possible overweight vehicles damaging the bridge. He talked to several people at VLCT. Their recommendation is that groups renting park space provide proof of liability insurance for their event. VLCT provides a link to Tenant User Liability Insurance Policy (TULIP) but other insurance companies provide similar coverage
8. Review of Management Plan, Draft 5, put off until next meeting. Jim will forward additional PDF copies to board members
9. Jim moved to adjourn. Dave seconded. Motion approved. Meeting adjourned at 8:30 p.m.

Respectfully submitted,
Jim Massingham