



**Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489**

**802-899-2693**

[www.millsriversidepark.org](http://www.millsriversidepark.org)

[JUPDistrict@gmail.com](mailto:JUPDistrict@gmail.com)

Jericho Underhill Park District  
MINUTES  
10/18/23

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding, Chris Tardie & Dave Williamson

Board members absent: Livy Strong

Guests: Xavier Richardson, Tony Lamaroux (Eagle Scout Advisor, Troop 627)

1. Dave called the meeting to order at 7:00 p.m.
2. Public comment: No public comment
3. Xavier Richardson is an Eagle Scout candidate. He requested permission to replace 3-5 picnic tables as an Eagle Scout project. He also agreed to refurbish a sign at the upper end of the Connector Trail. Xavier will provide a written proposal before he starts. The board gave unanimous informal approval
4. The draft Management Plan was discussed. Xavier and Tony stayed for this discussion. Bruce moved to approve the Management Plan. Chris seconded. Motion approved unanimously. The Management Plan has been adopted.
5. Review of minutes.
  - A. Donna moved to approve the 10/4/23 minutes. Bruce seconded. Motion approved unanimously.
  - B. Kim moved accept the amended 9/6/23minutes. Donna seconded. Motion approved unanimously
6. Park Management
  - A. MMU Cross Country meet on Friday, 10/20. Dave has been in discussion with Bill Escholz from MMU. They feel the issues have been addressed

- B. Bruce reported on trail work completed this summer. Trail work has been completed for the season. Greg has been paid \$44,000 of the \$62,447 project cost. Greg expects to work an additional 10 days in the spring to complete the project. All materials are on-site.
  - (1) Bruce moved to approve additional expenses of \$4,800 to Rabbit Track Trail Works.  
Jim seconded. Motion approved unanimously
  - (2) Dave will rope off the existing pile of aggregate materials for safety
- C. Chris reported on the parking lot improvements to be started next week. There will be an additional cost for materials
  - (1) Donna moved to approve an expense of up to \$750 for unanticipated lumber costs.  
Jim seconded. Motion approved unanimously
- D. Dog waste disposal by board members has been scheduled in Livy's absence
- E. Picnic table round up will be Oct. 28 (9:00 am)
- F. Emmitt hopes to move soccer goals for the winter on Oct. 25
- G. Livy will oversee brush hogging of off leash area
- H. Bruce reported that trail side maintenance has been completed for the year
- I. Chris will follow up on bridge maintenance and weight limit confirmation
- J. Dave will create a written plan to fertilize/seed/aerate the athletic field on an annual basis

7. Dog policy discussion

- A. Chris brought up the frustration over off leash dogs in the park.
  - (1) The majority of dog owners comply with park rules. However, there are several dog owners who continue to allow their dogs to run free. They have been reminded of the requirement to leash their dog in the park
  - (2) Chris sent a draft policy for board consideration
  - (3) Enforcement of dog rules is a great concern and challenge for the board. Chris will investigate with the town animal control officers
  - (4) Donna will review Chris' work and draft a policy and procedures for board consideration

8. Recognition Bench Policy

- A. Kim reported on the draft Recognition Bench Policy and the Food Truck Policy that she has been working on.
- B. We will put both items on the next agenda

9. Other business

- A. Bruce suggested he use a paint marker to repair the sign tag the top of the connector trail

10. Dave moved to adjourn. Kim seconded. Motion approved. Meeting adjourned at 8:50 p.m.

Respectfully submitted,  
Jim Massingham