



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

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**Jericho Underhill Park District
MINUTES
8/16/23**

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding (via Zoom), Livy Strong, & Dave Williamson

Board members absent: Chris Tardie

Guests:

1. Livy called the meeting to order at 7:00 p.m.
2. Public comment: No public comment
3. Review of minutes. Moved to approve the 7/21/23 & 8/1/23 corrected minutes. Dave moved to approve minutes of 7/21/23 and 8/1/23. Kim seconded. Motion approved unanimously
4. Financial Report
 - A. Donna presented the monthly report as of end of July
 - B. Current Accounts:

(1) JUPD Muni checking	\$20,690.94
(2) JUPD Power	\$147,695.74
 - C. Jim moved to approve the Financial Report for FY 24, month ending 7/31/23. Livy seconded. Motion approved unanimously
 - D. Donna moved to approve an increase in trail bid by \$11,724 (new total bid awarded \$61,260) to cover additional expenses requested by JUPD. Dave seconded. Motion approved unanimously
 - E. Donna presented the Annual Financial Report as of 8/16/23. After a lengthy discussion, Donna suggested a couple modifications to her documents. She further suggested her motions be postponed until next meeting

5. Park Management
 - A. Trail upgrade: There was an error in the bid language that caused some confusion with the contractor. After discussion with the contractor and review of other documents, Bruce believes the problem has been corrected. There will be a change in the final cost. Work has begun but the weather has presented challenges
 - B. Fall Workday projects need to be identified. Picnic tables will need to be moved
 - C. Dave reported on the emergency/maintenance gate. Dave has picked it up. He will install soon. Todd Riordon seems satisfied with our progress. Dave has learned that there has been some parking on Todd's property during soccer. Dave will address this issue with Emmitt. The board's position continues to be that there will be no park entrance along this fence line
 - D. Livy brought up a new request for a memorial bench. We have approved a memorial bench in the past. We have no policy regarding benches. Kim volunteered to draft a policy. The board will consider this request when details are presented

6. Events
 - A. Summer Concert Series was a success. Bands were well received
 - B. Fall Soccer starts Sept. 4

7. Publicity
 - A. Website updates are continuing

8. The public hearing for the revised Management Plan will be Oct. 18. Jim will send final version as PDF to Donna for the webpage

9. Other business
 - A. A request by Young Suk McCarthy has been made to remove or purchase the stone under the cedar trees. Donna moved that the basin stone located under the cedar trees is not available for purchase and will remain in the park. Bruce seconded. Motion approved unanimously
 - B. Request from Harvest Market Committee for a Fun Run and use of the picnic tables. Livy has approved the request

10. Jim moved to adjourn. Livy seconded. Motion approved. Meeting adjourned at 8:29 p.m.

Respectfully submitted,
Jim Massing ham