



Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

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**Jericho Underhill Park District
MINUTES
6/21/23**

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding, Livy Strong, Chris Tardie (via ZOOM) & Dave Williamson

Board members absent:

Guests:

1. Livy called the meeting to order at 7:01 p.m.
2. Public comment: No public comment
3. Review of minutes
 - A. Minutes were reviewed. Bruce moved to approve the 6/7/23 minutes. Dave seconded. Motion approved with one abstention
4. Park Management
 - A. ARPA Award
 - (1) Chris shared the bid language that he created for ARPA funded improvements to the parking area
 - (2) There was a lengthy discussion of the bid. Several additions were suggested
 - (3) Jim moved to approved the parking area rebuild bid document, as amended. Livy seconded. Motion approved unanimously
 - B. Donna reported on the Trail Grant. There are still procedural issues with the Office of the Secretary of State. She hopes to resolve the issues soon
 - C. Emergency Entrance
 - (1) Livy reported on her conversation with Todd Riordan about the gate for the emergency entrance/exit
 - (2) Dave will instal two posts and a 14' pasture gate. He will also install signs indicating that this gate will not be used by the public

(3) Dave moved to approve spending up to \$600 on the gate and posts. Donna seconded. Motion approved unanimously

D. Bruce has purchased and installed the new people counter. He has some concerns with the installation and will make some changes. It is operational right now

E. The information Kiosk has been installed. It looks great. Bruce will hang directional signs

F. Dave suggested that the fencing on both sides of the bridge be replaced. Sections are starting to become unstable

(1) Dave moved to spend up \$400 to replace and repair fencing on the far side of the bridge. Donna seconded. Motion approved unanimously. Dave will follow up

5. Events

A. Summer concerts

(1) Livy will publicize the concerts

(2) She will also get the big sign from the barn and placed by the entrance

(3) She also will cancel and publicize if cancellation is necessary

6. Public Hearing for Management Plan is scheduled for October 18. The warned public vote will be November 1

7. Facilities Use Policy was put on hold until the fall

8. Other business

A. A request has come in from Essex Town for use of the park every Thursday during the summer. This might interfere with soccer camp and will warrant further discussion

B. Donna informed the board that the Quickbooks license will expire at the end of the month. There are several protections provided by Quickbooks and she recommends that we continue to use the service. Donna moved to continue our Quickbooks license for a one year cost not to exceed \$457. Dave seconded. Motion approved unanimously

9. Jim moved to adjourn. Livy seconded. Motion approved. Meeting adjourned at 9:04 p.m.

Meetings will be suspended during the summer. Next meeting will be August 21.

Respectfully submitted,

Jim Massingham