

Jericho Underhill Park District P. O. Box 164 Underhill, VT 05489

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Jericho Underhill Park District MINUTES 3/1/23

Board members present: Bruce Blockland, Jim Massingham, Donna Pratt, Kim Spaulding, Livy

Strong, Chris Tardie & Dave Williamson

Board members absent:

Guests:

- 1. Livy called the meeting to order at 7:00 p.m. Livy welcomed Kim Spaulding, who was appointed to JUPD Board of Trustees by the Underhill Selectboard
- 2. Public comment: No public comment
- 3. Review of minutes
 - A. Minutes were reviewed. Dave moved to approve the 2/15/23 minutes. Donna seconded. Motion approved unanimously
- 4. Financial Report
 - A. Donna presented the financial report. She recommended that we report checking and power accounts on a regular basis rather than the items previously reported in the minutes

JUPD Muni Checking \$24,203.90 JUPD Power \$130,229.91

B. Jim moved to approve the financial report. Livy seconded. Motion approved unanimously

5. Park Management

- A. Chris has continued to investigate options for a new people counter.
 - (1) The model that is guaranteed water proof and works to 40 degrees below will cost around \$4,000. This is more than anyone wants to spend

- (2) He plans to take down the current counter, let it dry out, seal with silicon, and replace. We are hopeful this will work
- B. Trail Grant update
 - (1) Donna has received the contract from the state and will sign and submit.
- C. Mowing bid.
 - (1) RFP has been posted as planned
- D. New signs (as requested by VLCT) have been delivered. Dave will install near the bridge and at the emergency gate when installed
- E. New reservation forms
 - (1) Donna and Livy have revised the forms. Their work was reviewed in detail
 - (2) All use forms were discussed, edited and approved. Donna will make some changes and post tomorrow
- F. Athletic field improvement
 - (1) RFP was reviewed. Changes were suggested. Dave will edit and post as soon as possible
- 6. Events
 - A. Request to allow Palmers to move a trailer across the bridge was discussed. Request denied unless Palmers can clarify the weight of vehicles (truck and trailer)
- 7. Other business
 - A. Donna suggested we use common formatting in future documents to make updates to the website easier. She further suggested that we use letterhead on all future documents
- 8. Election of officers
 - A. Bruce moved a slate of officers for the 2023 calendar year: Chair Livy Strong, Treasurer Donna Pratt, Secretary Jim Massingham. Chris seconded. Motion approved unanimously
- 9. Management plan review was postponed
- 10. Dave moved to adjourn. Kim seconded. Motion approved. Meeting adjourned at 8:57.

Respectfully submitted, Jim Massingham