

Jericho Underhill Park District  
MINUTES  
10/19/22

Board members present: Bruce Blokland, Jim Massingham, Donna Pratt, Amber Renshaw, Livy Strong, Chris Tardie & Dave Williamson

Board members absent:

Guests:

1. Livy called the meeting to order at 7:00 p.m.
2. Public comment: No public comment
3. Review of minutes
  - A. Minutes were reviewed. Dave moved to approve the 10/5/22 minutes as amended. Chris seconded. Motion approved unanimously
4. Park management
  - A. Chris reported on our ARPA request
    - (1) Livy will write a letter to each town explaining our pivot from a bridge request to a request for upgrades to the parking area
    - (2) Chris will send the proposal to each board member for their review
  - B. Trail Development Update
    - (1) Bruce has walked the trail with two potential bidders
    - (2) Timber and Stone also contacted Bruce.
    - (3) Bids will be coming in shortly (Nov. 4)
    - (4) Donna has had problems with the grant. We are required to provide a federal ID, which has been very difficult to obtain, given our status as a municipality with no physical mailing address
    - (5) She has contacted Bernie Sander's office for help
  - C. Port-o-lets
    - (1) Two more port-o-lets have been tipped over. P&P responded quickly
  - D. Fall Chores
    - (1) Most picnic tables are already in the pavilion thanks to the Harvest Market committee
    - (2) Fall workday will be scheduled at 9:00 am on 11/5 to move the remaining tables
  - E. People counter
    - (1) Chris is working on a plan to enclose the people counter. It is currently not working
5. Events
  - A. Farmers' Market has ended for the season
  - B. A large MMU Cross Country event has been scheduled for Oct. 21
  - C. Youth soccer has also ended for the year
  - D. Saxon Hill will be using the park on 11/20 for a fund raiser. Livy moved to waive the use fee, and also to allow them to put up the 'story board' as requested. Dave seconded. Motion approved unanimously

6. Publicity
  - A. Annual Meeting (Nov. 16) warning will be posted by Livy. She is unable to attend the meeting
  - B. Livy is writing an article on the board decision not to pursue upgrades to the bridge
7. Budget discussion
  - A. Donna reviewed Budget Assumptions, Long-term projects, Proposed 2024 Budget, and her letter to Jericho and Underhill select boards
  - B. Jim pointed out that the town assessment split 62%-38% accurately reflects data from the last U.S.Census. However, our By-Laws and supporting Articles have not changed. This should be done to align the official documents. We will discuss a change at a future meeting
  - C. Dave moved to approved the FY2024 proposed budget with a total of \$146,296. Jim seconded. Motion approved unanimously
8. Management plan
  - A. We discussed changes. Several board members suggested changes
  - B. At our next meeting, we will discuss the first 8 pages of the 2017 Management Plan
9. Other business
  - A. Livy asked if the board wishes to get brush hogging done this fall. There was general agreement that we want the work done in October/November as the bid requires. Chris urged the board to brush hog the upper meadow before the saplings become too large.
10. Jim moved to adjourn. Dave seconded. Motion approved. Meeting adjourned at 8:46

Respectfully submitted,  
Jim Massingham

