

Jericho Underhill Park. District  
MINUTES  
9/1/21

Board members present: Bruce Blokland, Dan Lerner, Jim Massingham, Donna Pratt, Livy Strong, Dave Williamson

Board members absent:

Guests:

1. Livy called the meeting to order at 7:00 p.m.
2. Public comment: No public comment
3. Review of minutes
  - A. Bruce moved to approve the corrected 8/18/21 minutes. Dave moved to approve. Dan seconded. Motion to approve the minutes passed unanimously

4. Donna gave the financial report:

Union Bank Checking	\$4,191
Union Bank Muni Checking	\$22,073
NEFCU Power savings	<u>\$113,667</u>
Total checking/saving	\$139,931

NEFCU accounts

Unrestricted	\$30,000
Capital projects	\$0
Bridge	\$83,667
Trails	\$0
Ponds	\$0

- A. Jim moved to approve the financial report. Dan seconded. Motion approved unanimously

5. Park Management

- A. Report of Bridge Reconstruction Committee

- (1) Blow & Cote signed the Phase 1 contract
    - (2) Livy reported on discussion with B&C regarding a temporary bridge. They discussed a 70' temporary bridge at the site identified by EV. She requested a written proposal
    - (3) Date of Phase 1 work is still unclear
    - (4) Bruce has been working with Bill Norse (EV) on design and costs of the Phase 3 rebuild

- B. Trails update

- (1) Bruce reported that he accompanied Jake Brown as he removed four fallen trees from trails
    - (2) Dave asked that Bruce pursue additional dangerous trees (those girdled by beaver near the Browns River) with Jake

- C. Beaver/pond update

- (1) Paint and sand has been purchased. Dan and Dave are trying to determine when to get the work done

- D. Trail grant update

- (1) A letter of interest has been submitted to ERSA for a trail renovation grant. No response yet

- E. Driveway grading Livy reminded the board that it is time to regrade the driveway. This usually needs to be done in the spring and fall

- (1). Dave moved to spend up to \$1,500 for a fall grading of the driveway and parking area. Dan seconded. Motion approved unanimously. Livy will contact Chris Wells.

- F. Livy reported the people count for August. 21,240 total for the month. That equals 342/day for August
- G. Livy attended a recent meeting of the Jericho Select-board and gave them an update on the temporary bridge
- H. Jericho Conservation Commission wants to do a “bio-blitz”, a casual inventory of the natural areas in Jericho. 9/4-9/12. They will base one of their activities at the park

5. Board vacancy: No news

6. Events

- A. Soccer will be starting 9/6. Emmitt Manning has started to prepare the fields for fall soccer
- B. MMU and BRMS/CHMS have applied to use the park for fall cross country meets

7. FY22 Budget reorganization & FY23 budget discussion

- A. Donna proposes some reorganization of budget items to separate some expense lines and make expenses more clear
- B. She also wants to build up the reserve fund. She suggests we add funds for trail maintenance, websites upgrades and maintenance, and capital expenses. The board also discussed maintenance of athletic fields and associated costs
- C. She recommends that we use reserve funds to pay FY22 bridge expenses and to allow for transfer of reserve funds to the trails line item
- D. Bruce moved to reset the FY22 budget organization to reflect Donna’s recommendations as listed above e. Dan seconded. Motion approved unanimously. Her next budget will reflect the realignment. The authorized budget total will not change
- E. Donna further recommends that we add funds to our FY23 budget to finance the bridge renovation (Phases 2 & 3). There is no way we can cover the cost of the bridge renovation at the current level of spending

8. No other business

9. Dave moved to adjourn. Dan seconded. Motion approved. Meeting adjourned at 8:37.

Respectfully submitted, Jim Massingham, Sec.