

## **JUPD Draft Minutes**

August 5, 2021

7:00, Deborah Rawson Memorial Library

---

Present: Livy Strong, Donna Pratt, Bruce Blokland, Dan Lerner, Dave Williamson

### **Public Comment**

none

### **Review of Past Minutes**

Motion to approve minutes: Livy

2nd: Bruce

Approved: 4-0

### **Financial Report (Donna)**

\$1,199 for concert donations.

\$22,000 gf transfer was made at the end of the year

Motion to approve Treasurer report: Dave

2nd: Livy

Approved: 5-0

Donna introduced two motions, to approve reimbursements of Jim and Donna for bridge related printing (posters for Jim; materials for tri-fold flyers for Donna)

Motion to approve both: Livy

2<sup>nd</sup>: Dave

Approved: 5-0

### **Publicity (Website discussion with Paul Hansen, article in the Mountain Gazette about phase 2)**

Website. Paul Hansen/Ecopixel. The Board called Paul on the phone. Paul addressed questions and comments we'd sent him in emails earlier this summer. This included his explanation of:

collaborative design process; responsive web design; improving visibility of social media services; accessibility; a news/blog feature; links in the calendar; additional features; how to approach maintenance of the website

Donna aksed, "In your experience, what type of resources do other clients of similar size to ours have to support their websites?"

Paul replied: not really so different, other clients are also all-volunteer... do what you can, do what needs to be done.

Dan asked about the possibility of automating online reservations and payment systems in a manner that keeps board review and then populates the calendar upon approval.

Donna and Paul engaged in discussion of doing the project over time, given it was not budgeted for this year. Paul agreed to have a look and see if he can break it into two or three phases that unfold over a few years. Paul encouraged the Board to perhaps seek a grant to help defray costs of the website upgrades.

Paul noted that in the very near future we have to upgrade the TYPO-3 CMS to version 10. Version 11 comes out in October; our current version will no longer be supported. Paul will provide a quote for that upgrade which would also include a newer calendar (a de facto phase 1).

Call ended. The Board engaged in discussion of current annual costs for website upkeep, hosting and support. A suggestion was made to run google analytics to better understand website usage.

#### Mountain Gazette

Livy wrote an article about phase 2 of the bridge work.

#### **Park management (bridge update, pond/beaver update, trees on trails, job list, people count)**

Bridge update (Bruce): The RFP for phase 2 has been issued, site visit done on July 28. RFP deadline is Aug 11.

Discussion ensued about the timeline for permits and a potential VOREC application. Bruce shared that addressing boulders on the shoreline = remediation = needing the Army Corps of Engineers, which likely means delays.

Discussion about the temporary bridge - who owns it, is it temporary or not... Livy will go to Jericho Select Board on Aug 19 to discuss this.

Bruce suggested we use the plan we have in place in order to get the bridge in place by October:

- Award a bid on August 19.
- Move bridge before October 4
- Demo covered bridge after October 4

Per Bruce, Nathan thinks it will take 3-4 weeks to complete the phase 2 project

Phase 3 can start mid to late August and be completed by mid-October.

Bruce made a motion: to agree to present this contract to B&C for phase 1.  
2<sup>nd</sup>: Dave  
Approved 5-0.

#### Beaver/pond

Late August – we will plan to paint trees.  
Beaver is taking down some saplings and cattails too

#### Trees on the trails

Livy reached out to Neal Villeneuve, but no reply yet.  
Discussion ensued about using other vendors, Bruce agreed to follow up.

#### Jobs list

There was a review of list. New addition: pothole in the driveway just off Rt 15. Might need to regrade driveway. Livy will discuss this with Chris Wells.

People count: 26,421 for July, which averages 426/day.

#### Other:

Livy: the Intervale Conservation Nursery (seed collection) – Annalise Carington -- they are looking to harvest some seeds from us, for native plants, and will also take a look at the riparian plantings. They will visit the park on Aug 9.

Bruce: talked to with Timber and Stone to look over the lower trails. Weds Aug 18 they will come to the park.

#### **Events (summer concert series concluded)**

Discussion: for 2022, maybe start in mid-July?

#### **Any other business**

The Charron property has for sale sign. 15 acres, \$1.125M

Motion to adjourn: Dave

2<sup>nd</sup>: Livy  
Approved 5-0