

**JERICHO UNDERHILL PARK DISTRICT  
MINUTES  
6/3/2020**

Board Members Present: Tom Cota, Judie Jones, Jim Massingham, Donna Pratt, Livy Strong, Dave Williamson

Board Members Absent: Carol Smith

Guests:

In the spirit of precautions recently announced by the federal and state government in regard to the Corona virus, this meeting was conducted by teleconference. JUPD social media outlined the ways in which interested public could hear and participate in the meeting by phone.

1. Livy called the meeting to order at 7:00.
2. Due to Social Distancing requirements in effect for Vermont, Jim moved to conduct this meeting by conference call. Livy seconded. Jim-yes, Dave-yes, Livy-yes Donna-yes, Tom-yes, Judie-yes. Motion approved.
3. Public Comment: No public comment
4. Review of Minutes: Donna moved to approve the May 20 minutes. Livy seconded. Jim-yes, Dave-yes, Livy-yes Donna-yes, Tom-yes, Judie-yes. Motion approved.
5. Financial Report
  - a. We reviewed the report of the Treasurer submitted by Livy:

Union Bank	\$47,611.05
NEFCU	<u>\$64,842.53</u>
	\$112,453.58

  

NEFCU accounts	
Contingency	\$30,000.00
Bridge	\$34,482.53
Trails	\$0
Ponds	\$0
  - b. Jim moved to approve the report. Dave seconded. Jim-yes, Dave-yes, Livy-yes Donna-yes, Tom-yes, Judie-yes. Motion approved.
6. Park Management
  - a. Opening the park:
    - (1) We still have no plans to install port-o-lets. We cannot meet CDC requirements at this time, therefore, we probably should not provide port-o-lets this summer.
    - (2) Pavilion picnic tables cannot be guaranteed to be sanitary. We could suggest to those renting the pavilion that they bring their own tablecloth. Dave suggested we move the tables into the sun to combat the virus.
    - (3) Eric Barker suggested that he rent port-o-lets for his camp. He would be responsible for keeping them clean.
    - (4) Livy moved that we approve pavilion use as per governors recommendations at the time of use. Tom seconded. Jim-yes, Dave-yes, Livy-yes, Donna-yes, Tom-yes, Judie-yes. Motion approved.
    - (5) Donna moved that we do not attempt to sanitize the picnic tables. Dave seconded. Jim-yes, Dave-yes, Livy-yes Donna-yes, Tom-yes, Judie-yes. Motion approved.
    - (6) Donna moved that port-o-lets not be provided by the MRP this summer. If groups want to rent port-o-lets for their function, they must provide a written plan prior to approval by the board. The plan must include provisions to sanitize, monitor, lock and appropriate signage. They must secure their own contract with a port-o-let company. Livy seconded. Jim-yes, Dave-yes, Livy-yes, Donna-yes, Tom-yes, Judie-yes. Motion approved.
  - b. Summer Concert Series: Livy moved to cancel the summer concert series. Donna seconded. Jim-yes, Dave-yes, Livy-yes, Donna-yes, Tom-yes, Judie-yes. Motion approved.

- c. Trail update: There are several very muddy areas on the Field Stone West Loop Trail. Tom moved to spend up to \$2,500 to provide crushed rock and hire Chris Wells to divert water, repair the tread at the muddy sections of the trail. Livy seconded. Jim-No, Dave-yes, Livy-yes, Donna-yes, Tom-yes, Judie-yes. Motion approved. Tom will work with Chris to get the work done as soon as possible.
  - d. Tree cutting: Another tree needs to be taken down on Field Stone West Loop Trail. Also there are several on South Hill East Loop Trail. Dave and Tom will identify and work with Neil.
  - e. The people counter total for May is 21,664 for the month or 349 park users per day.
  - f. Events: the Farmers Market starts tomorrow. Due to the COVID restrictions the market will look different from previous years with new precautions planned to comply with the governors requirements and recommendations..
  - g. Publicity: Livy will update our publicity avenues as to operations this summer
7. Tom moved to adjourn. Donna seconded. Motion approved. Jim-yes, Dave-yes, Livy-yes, Donna-yes, Tom-yes, Judie-yes. Motion approved. Meeting adjourned at 8:01.

Respectfully submitted  
Jim Massingham