

**JERICHO UNDERHILL PARK DISTRICT  
MINUTES 6/20/18**

Board Members Present: Suzanne Graham, Judie Jones, Marie Lynch, Jim Massingham, Paul Noel,  
Carol Smith, Livy Strong

Guests: Dave Williamson

1. Livy called the meeting to order at 7:02
2. Public Comment: No public comment
3. Review of minutes - Motion to approve June 6 minutes made by Marie. Judie seconded. Motion approved.
4. Financial Report
  - a. We reviewed the report of the Treasurer:
  - b. Carol transferred \$5,000 from Community Bank to NEFCU for better interest

Community Bank checking	\$44,739.20
c. NEFCU (Capital Improvement)	<u>\$36,676.58</u>
d. Total	\$81,415.78

  - e. Marie moved to approve report. Judie seconded. Motion approved
5. Park management
  - a. Livy reported a maple tree down likely in the recent storm at top Fieldstone West Loop Trail. She recommends that Neil take care of it as well as repair two damaged signs. She moved to ask Neil Villeneuve to make those two repairs up to \$350. Carol seconded. Motion approved.
  - b. Judie sent a letter to coaches regarding the condition of our athletic fields. We have asked for their input before deciding on maintenance/repair. Jim reported that he has tried to contact a professional to get some input. We will wait to take action.
  - c. Livy has contacted Charlie to dig out the settlement pond, reset the drain pipe and culvert.
  - d. We have had very heavy use of the park during the last few weeks of the school year.
  - e. Livy brought up continuation of the renovation on the Fieldstone West Loop Trail. We discussed the trail situation at length. Decided to try for state grant funding again next year. We will do no renovation work this summer.
  - f. Livy has posted a warning regarding bear sightings at the park. Bears have been sighted in neighborhoods near the park.
  - g. Paul reported that mowing has not been adequate in the Off Leash area. Livy will check the invoices and call Schill Landscaping.
  - h. Farmers' Market is going very well. They are doing a great job cleaning up afterwards.
  - i. Lots of publicity for the Summer Concert Series. Hopefully there will be a good result.
  - j. Livy suggested we think about purchasing clothing with JUPD logo to identify board members when they interact with the public. No decision on this question.
  - k. We discussed the potential need to spend money for repairs over the summer (when no meetings are scheduled). Carol moved to allow Livy to spend up to \$1,000 during the summer when meetings are not scheduled. Paul seconded. Motion passed.
  - l. The Balch family was successful in getting a waiver approved from the Town of Jericho. The house has been sold. New family will move in soon. These developments will help move their project along.
  - m. This in Paul's last meeting. David Williamson is applying to the Town of Underhill for the vacant position.

6. Jim moved to adjourn. Marie seconded. Motion approved. Meeting adjourned at 8:00.

Respectfully submitted

Jim Massingham