

**JERICHO UNDERHILL PARK DISTRICT
MINUTES 5/2/18**

Board Members Present: Livy Strong, Judie Jones, Marie Lynch, Jim Massingham, Paul Noel,
Carol Smith

Guests: Suzanne Graham

1. Livy called the meeting to order at 6:55
2. Public comment - No public comment
3. Review of minutes - Motion to approve April 4 minutes made by Marie. Carol seconded. Motion approved.
4. Financial Report
 - a. We reviewed the report of the Treasurer:
 - b. NEFCU (Capital Improvement) \$31,660.94
 - c. Community Bank checking \$52,888.94
 - d. Total \$84,549.38
 - e. Marie moved to approve report. Jim seconded. Motion approved
5. Park management
 - a. MMU students will be coming on Monday for a service day. They will mostly work on trails and litter collection. Livy will supervise. Paul may join in.
 - b. Port-O-lets are getting plenty of use. We discussed the port-o-let usage fee charged to some heavy users.
 - i. Marie moved that the port-o-let usage fee for teams that have, on average, more than 100 participants per week during their season, be set at \$100 per month. This change will take effect January 1, 2019. Carol seconded. Livy tabled the motion until the next meeting, May 19.
 - c. Livy has put up Mud Season signs asking that bikes and horses be kept off the trails for now.
 - d. Carol has contacted Over the Top about paving the end of the driveway. Their price for 15' X 18' was \$3,000. Marie contacted J. Stanley Paving. Their price for the same area is \$4,400. Marie moved to accept the bid from Over the Top for \$3,000. Judie seconded. Motion approved. Carol will follow up. Note: we put this project out to bid last fall and received no bids.
 - e. We are very pleased that the Lions Club will resurface the Pavilion on May 8, 9 & 10.
 - f. Livy brought up the suggestion that we post a large sign warning about ticks. Marie moved that we post a sign warning about ticks and the issues they may bring. Carol seconded. Motion was not approved.
 - g. The pond will be stocked on May 22 by VT Fish and Wildlife. Summit School will host a fishing clinic May 25.
 - h. Livy reported on her review of the trail improvement done last year. The gravel areas have held up well. There are several areas that have gotten very muddy and slippery. She will forward photos etc. to Josh Ryan for his review.
 - i. Jericho Recreation has withdrawn their request to host a family event before one of the summer concerts.
 - j. Park Work Day was held on April 28. Five Board members plus 4 community volunteers participated. Got a lot accomplished: Shoveled tent platforms, reinvigorated butterfly