

# OPEN MEETING LAW COMPLAINT FORM

## Jericho Underhill Park District

[Insert date]

ATTN: [Board of Trustees Chairperson]

Address: Jericho Underhill Park District P.O. Box 164 Underhill, VT. 05489

PHONE: 802-899-2693

EMAIL: Jupdistrict@gmail.com

### FACTUAL DESCRIPTION OF THE COMPLAINT:

Prior to bringing a civil action in the Civil Division of the Superior Court in the county in which the alleged violation has taken place for appropriate injunctive relief or for a declaratory judgment, Vermont law requires any person aggrieved by an alleged violation of the Open Meeting Law to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

- Date and Time Occurred:
- Name of Public Body:
- Specific Violation Alleged:
- Specific Cure Requested:

Please provide any additional facts that may assist the [insert name of municipality] in its investigation below:

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